



DEPARTMENT OF THE ARMY
US ARMY MEDICAL DEPARTMENT ACTIVITY
1585 THIRD STREET
FORT POLK, LOUISIANA 71459-5110

MCXV-CSM

22 February 2006

MEMORANDUM FOR

SUBJECT: Welcome Letter

1. We are happy to learn of your assignment to Bayne-Jones Army Community Hospital at Fort Polk, Louisiana and extend to you a most cordial welcome.
2. Fort Polk is home for the Joint Readiness Training Center (JRTC), the nation's premier light infantry combined arms center, along with many other combat units including two brigades of the XVIII Airborne Corps and the 4th Brigade 10th Mountain. The primary mission of BJACH is to provide health services to the members and families of the units. Additionally, we have the responsibility for over 10,000 retired military and their family members and area responsibilities for the Department of Defense functions relating to TRICARE.
3. The pride of our MEDDAC is the modern Bayne-Jones Army Community Hospital, which opened in 1983, with 66 inpatient beds. Our family practice and specialty clinics care for over 1,200 outpatients daily. Most major specialties are represented on our staff. It is a good place to practice medicine and we are proud of the quality care provided by our team.
4. We offer part time and full time childcare for MEDDAC staff members pre-school age children, Monday through Friday, 0730 to 1700, in our in-hospital Child Care Center. For registration information, you may call DSN 863-3871, or commercial (337) 531-3871.
5. Over the last 15 years, Fort Polk underwent the largest building and renovation program in Army history. Modernization includes a new commissary, Post Exchange, family housing, barracks, athletic facilities, and a number of arts and craft shops. Our own barracks just went through renovation and photos of the many changes and the surrounding area can be found at <http://www.polk.amedd.army.mil>
6. Fort Polk is on the edge of a vast pine forest located in West Central Louisiana approximately 40 miles from the extensive recreational facilities of Toledo Bend Lake located on the Texas/Louisiana border. The air is unpolluted and it is a hunting and fishing paradise with ready accessibility to the Gulf Coast.
7. Shopping and cultural opportunities in the immediate area are limited, but improving. Two larger cities (Lake Charles and Alexandria) are about an hour's drive and offer mall shopping, airports, and other city services.

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8. On-post housing is available (for all accompanied personnel reporting for duty at Fort Polk); however, you may request to live off post. The website for Fort Polk housing is <http://www.polkpicerne.com> . **If you need any further information regarding the Fort Polk, area and facilities, you can view the SITES Web page at <http://www.dmdc.osd.mil/sites> in addition to our own web page <http://www.jrtc.polk.army.mil>**

9. There is a well-regarded on-post elementary school and Leesville High School has been nationally recognized and habitually turns out some merit scholars.

10. **SPONSOR'S NAME** (Office number DSN: 863-3929, or commercial:337-531-3929) has been appointed as your sponsor to assist you upon your arrival. If you arrive at Fort Polk during normal duty hours, report to the Consolidated In and Out Processing Center (Building 1830) first. If you arrive after duty hours, report to the Magnolia Guest House (Building 1522 on Utah Avenue). The BJACH duty desk is located on the first floor of the hospital and is staffed 24 hours a day. The phone number is (800) 752-4658 (local phone number is (337) 531-3118/19).

11. Please feel free to contact your sponsor or my office (DSN: 863-3929/commercial: (337) 531-3929) if we can be of any help.

12. I am sure that you will find your assignment here rewarding. It is my responsibility to ensure an environment that will allow you to grow professionally and I take that responsibility seriously. I believe you will be proud to be a member of our team.

Signature Authenticated by App 
Approved by Mathew I. Pelletier

MATHEW I. PELLETIER
CSM, USA
Command Sergeant Major